

CONTRACTOR SUPPLEMENT

Applicant:

Attach separate page(s) as needed for responses to questions.

If specific questions have already been answered within previous data submitted, simply reference that data within the space provided.

1. How long has the applicant been in business?

2. Hazardous Exposures

Describe all of your hazardous operations, including but not limited to the following examples:

Asbestos Abatement

Gas Line Work

Tree Removal

Blasting

Hauling / Trucking

Trenching

Bridge Work

Heavy Machinery

Utility Work

Crane / Rigging Operations

Roofing (Repair or Replacement)

Water Main Work

Demolition

Tank Installation / Repair

Are cranes or other lifting equipment used in conjunction with your operations?

Yes No

If yes, describe the equipment and the training/certification that must be completed prior to operating such equipment.

Is any work performed involving the testing of high pressure equipment? If yes, describe.

Yes No

Is any work with hazardous substances performed?

Yes No

If yes, describe training practices and procedures for handling.

If employees are transported to and from a jobsite by you, what are the average and maximum number of employees that would be in the vehicle at any one time?

3. Height and Depth Exposures

Is any work conducted 10' or more above or below ground?

Yes No

If yes, describe including maximum and height and depth.

Describe the safety measures that are implemented to prevent falling from heights and the specific measures used to prevent cave-in for underground operations (as applicable).

4. Labor

What are your percentages of union and non-union workers?

Are there particular trades for which either union or non-union workers are specifically utilized?

What are your criteria for determining if you will/will not be able to supply the necessary qualified work force for a contract?

When you have to bring on a large number of employees in a limited time frame, are there any special practices or procedures utilized to ensure proper training and orientation prior to being assigned to full job site duties?

Do you utilize any subcontractors?

Yes No

If yes, are certificates of insurance obtained 100% of the time before any subcontractors are allowed on the job site?

Yes No

Describe the procedures for collection and authorization to enter the job site and in what circumstances they are not collected in advance of a subcontractor entering a job site to begin work.

Describe your procedures for disseminating information to workers regarding other projects they may/will be assigned to as the project they are currently on nears completion.

Are day laborers ever utilized? If yes, provide details. Yes No

Do you conduct pre-hire drug testing? Yes No

Do you conduct post-accident drug testing? Yes No

5. Risk Management

Who/what departments are responsible for implementation of the risk management program including the general safety training/practices, new hire orientation and training, safety meetings, incident follow-ups, etc.?

Are outside consultants used to support your risk management program? Yes No

If yes, describe the extent and nature of the support.

Is compensation tied to safety results for managers/workers? If yes, describe. Yes No

Briefly describe your safety program(s) and/or attach a supplement (include drug testing and accident investigation procedures).

Detail any serious OSHA violations in the last five (5) years and what was done to correct the situation.

6. Have you entered into, or do you plan to enter into, any written contracts that contain any of the following types of provisions? If yes, describe below.

Waiver of subrogation or other substantive rights

Yes No

Requirement to add another entity as an additional insured on any policy of insurance

Yes No

Indemnification/hold harmless

Yes No

Assumption of liability

Yes No

7. Are there any large contracts you anticipate obtaining in the upcoming year that will require a significant amount of hiring and training?

Yes No

If yes, have those payroll estimates been included in the policy year projected payroll?

Yes No

8. Attach a list of in-force contracts for the upcoming policy or calendar year. Specifically include job site address, description of work, start date, estimated completion date, and contract amount. Note if any of the jobs are covered under an OCIP (Owner Controlled Insurance Program) structure and confirm that payrolls/losses have been excluded from the submission for these projects.